

Adventist Home for the Elders

Annual Report for Year Ended 31 December 2009

1. Organisational Details:

Adventist Home for the Elders was set up on 21 August 1981. It was registered under the Charities Act since 28 July 1986.

Charity Registration Number: 0358
ROS Registration Number: ROS139-80-WEL
Sector Administrator: National Council of Social Services
Business Location: Blk.195 Kim Keat Avenue
#01-294,310-314
Singapore 310195

Our Institution of Public Character (IPC) status was renewed on 1st July 2008 for further 3 years.

2. Board of Management:

On 18th October 2008, Singapore Seventh-day Adventist Chinese Church board has nominated the following members to serve the Adventist Home for the Elders Board of Management for 2009:

1. Wan Kwong Weng	Chairman
2. Chong Kok Loon	Vice-Chairman
3. Wu How Thian	Treasurer
4. Tang Pik-Wan	Assistant Treasurer
5. Chan Fong Fong	Secretary
6. Cheng Chay Choo, Ruth	Assistant Secretary
7. Foo Chee Fah	Member
8. Han Wee Lan	Member
9. Helen Wang Teck Ping	Member
10. Oi Keng Hunt	Member
11. Ong Yew Aik	Member
12. Seah Siew Beng Albert	Member

3. Auditor:

Tan, Chan & Partners

4. Objective:

The objective of the Home is to serve the Home residents in the spirit of love. Our vision is, by the grace of God, to aspire to be the best-in-class residential home that is affordable, meaningful and pleasant.

5. Policies

Finance & Funding

Part of the home's funding comes from fund-raising events organized by the church and public donations. The Home collects minimal lodging fees at \$600 for basic dormitory type (\$800 for single room) and at \$300 for Public Assistance recipients. Laundry service is at \$30.00 per month.

6. Conflict of Interest Disclosure

All Board members have signed conflicts of interest disclosure forms at the start of the Board term. If and when such situation of conflict arises, the Board member concerned shall make further disclosure and abstain from discussions and voting. Documentations of the declaration and the decision-making process are put in place.

7. Application for Admission to Home

Applications for admission are made directly by family members of the applicant or by referral from medical social workers. All applications are processed by the Operations Management Committee (consisting of the Chairman, Vice-Chairman, Treasurer and Executive Director).

8. Staff Strength:

As at 31 December, 2009 the breakdown of the staff strength is as follows:

Executive Director	1	Local
Nursing aides	2	Foreign
Housekeeper	1	Foreign
Cook	1	Local
<u>Total</u>	<u>5</u>	

9. Occupancy:

There were 35 residents as at 31st December 2009. A breakdown is shown as follows:

Male: 13 (Chinese)

Female: 22 (20 Chinese and 2 Eurasians)

10. Calendar of Events for 2009

- January
Lunch party at SAF 6th Division HQ Camp
Hongbao distribution by Shaw Foundation
Annual Distribution of CNY Hong Baos by Singapore Buddhist Lodge Welfare Foundation
Games & Interaction by Staff of Infocomm Development Authority of Singapore
Interact & Volunteer Service by Hwa Chong Institution Students
- February
22nd Senior's Nite by Home Nursing Foundation
Chinese New Year Luncheon for Senior Citizens at Singapore Swimming Club
by Lions Club of Singapore New Central
- March
Annual Care & Share Day by Realm of Tranquility
Interact, Games sessions & Volunteer Service by Hwa Chong Institution Students
Joint interaction with Singapore Management University and Raffles Interact Club
Interaction and games with Swiss Cottage Secondary School
- April
Kindness Week Lunch Gathering by Bishan Community Club Senior Citizens' Executive Committee
Interaction with 5 Cedar Girls Secondary School students
- May
Invitation to Esplanade's Mother's Day Special Concert by The Esplanade
Lunch at Ah Yat Seafood Restaurant with Rotary Club of Singapore East
Dumpling Festival Celebration at Toa Payoh West Community Club
Interact with Service Learning Project students from Raffles Institution

- June
National Day Arts Workshop with Esplanade
International Falls Awareness Day At Toa Payoh South Community Centre
- July
Lantern Making Workshops with Esplanade
- August
National Day Celebration at Esplanade -Xin Yao & Art Appreciation
Toa Payoh East National Day Celebration
- September
Singapore Flyer with Thomson Chinese Church Youth
Games & interact with 6th Division SAF HQ
- October
Vegetarian Lunch at Cheng Beng Buddhist Society
- November
Residents performed at Thomson Chinese Church on Thanksgiving Day
Interact & Games with North View Secondary School
- December
Kungfu Performance by Songshan Shaolin Temple
Interact & Fun with Students of Jessin Children Enrichment Centre
Tour of Christmas Lights and visit to Clarke Quay
Christmas party with City Harvest group
Christmas party with Victoria Junior College & Tanjong Katong Girls

11. Key Achievements/Highlights in 2009

- 15th March -1st Sheltered Home to have Automatic External Defibrillator
- Quarterly coordinating CPR+AED training for neighbourhood with Singapore First Aid Training Centre
- 18th June - Nintendo Wii for elderly project with NTU Wee Kim Wee School of Communications and Information
- Enrichment talk for Caregivers to Elderly with Care Corner Family Service Centre (Toa Payoh)
- 21st September - Eye Care Day for residents and needy elders & children in Toa Payoh Estate, with main sponsor 'The Lens Men

- Finalization of Major Refurbishment Plan with assistance from DP Architects and DP Designs on gratis basis (Afternote: Renovation works commence in April 2010.)

12. Review of Financial Statements

Statement of Accounts

Statement of accounts for the financial year ended 31st December 2009 was duly presented for audit (see attached).

Reserve Fund

The Home reported a balance accumulated fund of **\$633,746 as at 31st December 2009 (\$552,179 as at 31st December 2008)**. The Home would like to place on record sincere appreciation to donors, friends and supporters who have made significant contributions to the Home. We like to say a 'Big Thank you' to our regular donors and supporters.

13. Future Plans for 2010

- Through specific donations from well-wishers, the Home spearheaded efforts to plant a 2nd AED point at the nearest neighbourhood centre (it was launched on 16 January at Kim Keat Palms, Toa Payoh Lor 7 - Block 21 lift column),

Dated this 8th May 2010

Prepared by:

WAN Kwong Weng
Chairman

Irene TAN
Executive Director