

# Adventist Home for the Elders

## Annual Report for Year Ended 31 December 2017

### Organisational Details:

Adventist Home for the Elders was set up on 21 August 1981. It was registered under the Charities Act since 28 July 1986.

Charity Registration Number	:	0358
ROS Registration Number	:	ROS139-80-WEL
Unique Entity Number (UEN)	:	S80SS0046B
Registered Address	:	Blk.195 Kim Keat Avenue #01-294,310-314 Singapore 310195

We are licensed by the Ministry of Family & Social Development to operate a 38-bed sheltered home for elderly and aged destitute. We became the first sheltered home to install an Automated External Defibrillator (AED) in March 2009, at the common property of Block 195, Kim Keat Avenue. We also have successfully deployed a second AED at Kim Keat Palms in 2010, and a third AED at Golden Peony in April 2015.

In 2012, we developed 2 Android games for the elderly in collaboration with Nanyang Polytechnic.

In addition, since 2015, we also operate 3 Senior Activity Centres (Studio Apartments) at Golden Peony (operational in March 2015), Golden Clover (in November 2015) and Kallang Trivista (in October 2016). With these 3 Centres, we serve 477 HDB Studio Apartments as well as elderly from the vicinity.

Our Institution of Public Character (IPC) status will expire on 31 July 2018.

### Board of Management:

On 31 December 2017, Singapore Seventh-day Adventist Chinese Church board has nominated the following members to serve the Adventist Home for the Elders Board of Management for 2017:

	Name	Designation	Date of First Appointment
1.	Wan Kwong Weng	Chairman	01/07/2008
2.	Chong Kok Loon	Vice-Chairman	01/01/1999
3.	Foo Chee Fah	Vice-Chairman	01/01/2015
4.	Cheng Chay Choo Ruth	Secretary	01/01/2010
5.	Oi Keng Hunt	Treasurer	01/01/2015
6.	Seah Siew Beng Albert	Assistant Treasurer	01/01/2016
7.	Han Wee Lan	Member	01/01/2010
8.	Ing Andrew Samuel	Member	01/01/2015
9.	Ong Ang Toh	Member	01/01/2017

### Auditor:

Fiducia LLP Certified Public Accountant

### Banker:

United Overseas Bank Limited  
DBS Bank Limited

## **OBJECTIVE:**

The objective of the Home is to serve the Home residents in the spirit of love. Our vision is, by the grace of God, to aspire to be the best-in-class residential home that is affordable, meaningful and pleasant.

## **POLICIES:**

### Finance & Funding

Part of the home's funding comes from fund-raising events organized and public donations. The Home collects lodging fees at \$700-\$800 and at \$500 for Public Assistance recipients. Laundry service is at \$30.00 per month.

### Conflict of Interest Disclosure

All Board members have signed conflicts of interest disclosure forms at the start of the Board term. If and when such situation of conflict arises, the Board member concerned shall make further disclosure and abstain from discussions and voting. Documentations of the declaration and the decision-making process are put in place.

### Application for Admission to Home

Applications for admission are made directly by family members of the applicant or by referral from medical social workers. All applications are processed by the Operations Management Committee (consisting of the Chairman, Vice-Chairman, Treasurer and the Senior Manager).

## **REVIEW OF YEAR 2017:**

### **Staffing**

As at 31 December, 2017 the breakdown of the staff strength is as follows:

Senior Manager	1	Local
Centre Manager (SAC SA)	3	Local
Nursing Aides	2	Foreign
Cook	1	Local
Cook Assistant	1	Local
Home Assistant	1	Foreign
Administrator	1	Local
Admin Assistant (part timers)	2	Local
<u>Cleaners</u> (part timers)	<u>2</u>	Local
<u>Total</u>	<u>14</u>	

### **Occupancy**

There were 29 residents as at 31<sup>st</sup> December 2017. A breakdown is shown as follows:

Male: 13 (Chinese) and Female: 16 (Chinese)

## **Calendar of Events**

- **January**

- Thomson Chinese Church 60th Anniversary Luncheon
- Singing session with Hazelyn Seow (volunteer)
- Visitation, cookies, orange and ang pao distribution by Sharon (Volunteer) & friends
- Annual ang pao distribution by Singapore Buddhist Lodge Welfare Foundation
- Orange distribution by Amity Global Business School
- Ang pao distribution by Mrs. Chan
- Ang pao distribution by Balestier Church
- Ang pao distribution by David Goh
- AHE CNY Reunion Dinner
- Visitation and singing performance by Saraswathy Kindergarten
- Lunch cooked by Candice (volunteer) & visitation by Sharon (volunteer)
- Group Exercise, Games, Colouring, Singing & Movie session

- **February**

- Visitation and ang pao distribution by 6th Division
- Launch of New Bus at Golden Clover
- Visitation, game interaction and ang pao distribution by Lear Corporation
- Visitation by Thomson Chinese Church Youth
- Visitation, singing and ang pao distribution by Adventist Nursing & Rehabilitation Centre
- Visitation by Mary-Ane and children (volunteer)
- Visitation by member of parliament from Osan City Council, Korea
- Sharing by Serene (volunteer) and Chuan Hoe Church members
- Ang pao distribution by Dorcas Thomson Chinese Church
- CNY Luncheon invitation by Lions Club of Singapore New Central
- Singing by Balestier Church
- Quarterly Lunch with Toa Payoh East Elderly, at own premises
- Visitation, game interaction and music performances by Hwa Chung Institution
- Group Exercise, Games, Colouring, Singing & Movie session

- **March**

- Singing session with Hazelyn Seow (volunteer)
- Visitation by Members of City Council, Korea
- Distribution of tissue pocket by Jenny (volunteer)
- Singing by Balestier Church
- Fire Drill
- Group Exercise, Games, Colouring, Singing & Movie session

- **April**

- Voice of Hope Mini Concert
- Visitation and interaction by Sharon (volunteer) & friends
- Outing & Lunch by Dignity Kitchen
- Visitation and interaction with San Yu Adventist students
- Singing session with Yvonne, SMU student (volunteer)
- Singing by Balestier Church
- Visitation by Socialwelfare Foundation of the GAPCK, Korea

- Visitation and interaction by Thomson SCEC Badminton Group
- Group Exercise, Games, Colouring, Singing & Movie session
- May
  - Visitation and dinner donation by Priyawka Don and Family
  - Hi-Tea buffet sponsored by Irene Tan & Mrs. Chong in conjunction with Mother's Day
  - Visitation, game interaction and music performances by Hwa Chung Institution
  - Lunch invitation by TPY West CC SCEC & TPY Height RC in conjunction with Dumpling Festival
  - Group Exercise, Games, Colouring, Singing & Movie session
- June
  - Game interaction by Cedar Girls Secondary School
  - Singing session with Hazelyn Seow (volunteer)
  - Sharing by Serene (volunteer) group
  - Visitation and interaction by Sharon (volunteer) & friends
  - Game interaction by Cedar Girls Secondary School
  - Visitation by Namyangju City Council, Korea
  - Group Exercise, Games, Colouring, Singing & Movie session
- July
  - Woh Hup Charity Luncheon for the Aged
  - Visitation by Incheon Metropolitan Council, Korea
  - Quarterly Lunch with Toa Payoh East Elderly, at own premises
  - Visitation and game interaction with students from SMU
  - Group Exercise, Games, Colouring, Singing & Movie session
- August
  - Visitation and game interaction with students from SMU
  - National Day Celebration by Mr. & Mrs. Raymond Tan (Volunteer)
  - Group Exercise lead by National Taiwan Sports University students, Taiwan
  - Luncheon Invitation to 6 Pas at Toa Payoh East Community Centre
  - Outing to Gardens by the Bay by Sharon (volunteer) & friends
  - Singing session with Hazelyn Seow & Andrew (volunteer)
  - Singing by Balestier Church
  - Visitation, game interaction and music performances by Hwa Chung Institution
  - Group Exercise, Games, Colouring, Singing & Movie session
- September
  - Singing practice with Hazelyn Seow (volunteer)
  - Inspection Day
  - NTU Singapore Intergenerational National Games (SING) Survey
  - Visitation by Korean Church Elder & Memebbers
  - Visitation and interaction by Sharon (volunteer) & friends
  - Singing by Balestier Church
  - Mid Autumn Charity Dinner invitation by Thomson Community Centre
  - Visitation and performance by En Community
  - Group Exercise, Games, Colouring, Singing & Movie session

- October
  - Singing practice with Hazelyn Seow (volunteer)
  - Mid Autumn Celebration by Sharon (volunteer) & friends
  - "Pay It Forward" by Thomson Chinese Church
  - Hair Cutting by Elisa & team (volunteer)
  - Invitation to PA by Seu Teck Sean Tong for Vegetarian Lunch
  - Sharing by Serene (volunteer)
  - Singapore Intergenerational National Games (SING) practice every Thursday
  - Group Exercise, Games, Colouring, Singing & Movie session
  
- November
  - Visitation and music performances by Hwa Chung Institution
  - Singing session with Hazelyn Seow (volunteer)
  - Outing to Gardenia Bakery by Sharon (volunteer) & friends
  - Singapore Intergenerational National Games (SING) Qualifying Round
  - Quarterly Lunch with Toa Payoh East Elderly, at own premises
  - Fire Drill
  - Singing by Balestier Church
  - Devotion by Ps Charlie
  - Outing & Lunch by Dignity Kitchen
  - Group Exercise, Games, Colouring, Singing & Movie session
  
- December
  - Singapore Intergenerational National Games (SING) Final Round with NTU
  - Devotion by Elder Fam
  - Visitation and interaction by Sharon (volunteer) & friends
  - Singing session with Hazelyn Seow (volunteer)
  - Devotion by Ps Charlie
  - Chicken Essence distribution by Aunty Helen (volunteer)
  - Visitation, game interaction and caroling by Hwa Chung Institution
  - Visitation and gifts presentation by Sharon (volunteer) on behalf donors
  - Singing and gifts distribution by Thomson Chinese Church (TCC) Pastoral Team
  - Visitation by Josse (volunteer) and her children
  - Performance by Adventist University of Philippines (AUP) Choir
  - Caroling by Serene (volunteer) and Chuan Hoe Church members
  - Caroling by Thomson Chinese Church (TCC) Youth
  - Visitation by Josse (volunteer), Jaime (volunteer) and the children
  - Singing and visitation by Balestier Church

## **REVIEW OF FINANCIAL STATEMENTS**

### Statement of Accounts

Statement of accounts for the financial year ended 31<sup>st</sup> December 2017 was duly presented for audit.

The operating loss increased to \$360K, due to an increase in operating costs arising from our Adventist Active Centre @ Kallang Trivista (\$79K in 2017).

None of our individual employees' remuneration is more than \$50,000.

### Reserve Fund

The Home reported a balance accumulated fund of \$1,203,582 as at 31<sup>st</sup> December 2017 (\$1,409,047 as at 31<sup>st</sup> December 2016). The Home would like to place on record sincere appreciation to donors, friends and supporters who have made significant contributions to the Home.

## **SUMMARY OF KEY PLANS**

In August 2014, we embarked on a strategy review and decided to participate in the MFS tender to conceptualise and operate the Seniors Activity Centre (SAC(SA)) at Golden Peony HDB Studio Apartments block in Jurong West (Block 530A Jurong West Ave 1 #01-907) which has good frontage to Corporation Road. We were successful in the tender and took over the void deck site in January 2015. We have started operations at the SAC (SA) as Adventist Active Centre @ Golden Peony on 1 March 2015. We also installed an AED at the block void deck on 19 April, officiated by MOS Desmond Lee. The Centre was officially opened by DPM Tharman Shanmugaratnam on 5 July 2015.

In January 2015, we also participated in another concept tender for SAC(SA) at Golden Clover HDB Studio Apartments block in Toa Payoh East (Block 196 Kim Keat Ave #01-506) which is right next to our sheltered home. We were successful in the tender and started operations on 22 November 2015.

We further participated in November 2015 another concept tender with MSF and was successful for the SAC(SA) at Kallang Trivista, Block 8C, Upper Boon Keng Road, next to Kallang MRT Station. We started operations on 30 October 2016. It has a PCF preschool next door and the children have come over for calligraphy classes which generate intergenerational bonding.

We organised a Family Day at Golden Peony in November 2017 and it attracted over 120 elderly with their family members. It was a heartfelt event as many reminisced how they used to play games with their aged parents when they were growing up.

In addition, we also embarked on a collaborative bid to the Ministry of Health with NTU Wee Kim Wee School of Communication and Information.

Our 100% own clinic Advent Medical Clinic obtained license in 06 October 2017 and commenced operation in 18 January 2018.

We thank all of our donors and supporters.

**Dated this 29<sup>th</sup> June 2018**

Prepared by:

Wan Kwong Weng BBM PBM  
Chairman

Chong Kok Loon  
Vice Chairman