

Adventist Home for the Elders

Annual Report for Year Ended 31 December 2008

1. Organisational Details:

Adventist Home for the Elders was set up on 21 August 1981. It was registered under the Charities Act since 28 July 1986.

Charity Registration Number:	0358
ROS Registration Number:	ROS139-80-WEL
Sector Administrator:	National Council of Social Services
Business Location:	Blk.195 Kim Keat Avenue #01-294,310-314 Singapore 310195

Our Institution of Public Character (IPC) status was renewed on 1st July 2008 for further 3 years.

2. Board of Management:

On 18th November 2007, Singapore Seventh-day Adventist Chinese Church board has nominated the following members to serve the Adventist Home for the Elders Board of Management for 2008:

1.	Yuen Fook Kee	Chairman
2.	Chong Kok Loon	Vice-Chairman
3.	Ong Yew Aik	Treasurer
4.	Yeoh Keng Swee	Assistant Treasurer
5.	Chan Fong Fong	Secretary
6.	Cheng Chay Choo, Ruth	Assistant Secretary
7.	Oi Keng Hunt	Member
8.	Seah Siew Beng Albert	Member
9.	Helen Wang Teck Ping	Member
10.	Tai Tzu-Hsiu	Member
11.	Tan Swee Kiang, Susanna	Member
12.	Yap Yim Peng	Member

On 26th July 2008, at a Singapore Seventh-day Adventist Chinese Church's Business Meeting, Wan Kwong Weng was elected to replace Yuen Fook Kee as Chairman from 1st July 2008, as Pastor Yuen has accepted a pastoral assignment in Loma Linda (USA).

3. Auditor:

Tan, Chan & Partners

4. Objective:

The objective of the Home is to serve the Home residents in the spirit of love. Our vision is, by the grace of God, to aspire to be the best-in-class residential home that is affordable, meaningful and pleasant.

5. Policies

Finance & Funding

Part of the home's funding comes from fund-raising events organized by the church and public donations. The Home collects minimal lodging fees at \$600 for basic dormitory type (\$800 for single room) and at \$300 for Public Assistance recipients. Laundry service is at \$30.00 per month.

Conflict of Interest Disclosure

All Board members have signed conflicts of interest disclosure forms at the start of the Board term. If and when such situation of conflict arises, the Board member concerned shall make further disclosure and abstain from discussions and voting. Documentations of the declaration and the decision-making process are put in place.

Application for Admission to Home

Applications for admission are made directly by family members of the applicant or by referral from medical social workers. All applications are processed by the Operations Management Committee (consisting of the Chairman, Vice-Chairman, Treasurer and Executive Director).

6. Staff Strength:

As at 31 December, 2008 the breakdown of the staff strength is as follows:

Executive Director	1	Local
Homemaker cum Admin Assistant	1	Local
Nursing aides	2	Foreign
Housekeeper	1	Foreign
Cook	1	Local
Driver	1	Local
<u>Total</u>	<u>7</u>	

7. Occupancy:

There were 35 residents as at 31st December 2008. A breakdown is shown as follows:

Male: 14 (Chinese)

Female: 21 (19 Chinese and 2 Eurasians)

8. Calendar of Events for 2008

- January
Jurong Bird Park outing organized by Singapore Industrial & Services Employees' Union
Hongbao distribution by Shaw Foundation
Annual Distribution of CNY Hong Baos by Singapore Buddhist Lodge Welfare Foundation
Games & Interaction by Staff of Infocomm Development Authority of Singapore
- February
21st Senior's Nite by Home Nursing Foundation
Chinese New Year Luncheon for Senior Citizens at Singapore Swimming Club by Lions Club of Singapore New Central
Games, Crafts & Interaction with "Eight to Infinity", Singapore Management University students, School of Sciences
Interaction with Serangoon Garden Secondary School students
A Joy Ride on the MRT by Rotary Club of S'pore East Bishan-Toa Payoh North Grassroots Organisations, PCF Bishan-Toa Payoh North & SMRT
- March
Annual Care & Share Day by Realm of Tranquility
Interact & Volunteer Service by Hwa Chong Institution Students
- April
Kindness Week Lunch Gathering by Bishan Community Club Senior Citizens' Executive Committee
Interaction with 5 Cedar Girls Secondary School students
Lunch party by SAF 6th Division HQ
Interaction & singing by Mortar Platoon, Support Company, 40th Singapore Armoured Regiment
Outing to Fish farm by Esther Lok
- May
Invitation to Esplanade's Mother's Day Special Concert by The Esplanade
Vesak Great Joy Party 2008 by Singapore Buddhist Welfare Services
Interaction, Song & Games with MOE Chinese Scholars
Trip to Changi Airport T2-T3 with Raffles Junior College Interact Club students
- June
Duck tour rides by Seventh-day Adventist Chinese Church Youth & Young Adults
Dumpling Festival Celebration by Toa Payoh West Community Club
Interaction and small party by SAF 6th Division HQ
Boccia with the elderly by Eunice and team
- July
Dinner at Blk.115 Yishun Ring Road, basketball court at the invitation of Raymond Tan
Visit to Singapore Garden Festival at Suntec City Convention Hall sponsored by National Parks Board

- August
Jumble Sale at San Yu Adventist School
Official Opening for Lantern Festival 2008 at Chinese Garden by Lanterns Motion Pte Ltd
- September
Interaction and Moon cake Festival celebration by Choir of Whitley Secondary School
- October
Project "Linking Hearts" by SMU students with Canossaville Children's Home
- December
NewWater Visit organized by NIE Lecturer Theo Bee Leng
Tour of Christmas Lights and Choir at Esplanade Concourse
Christmas caroling by Covenant Evangelical Reformed Church

9. Key Achievements/Highlights in 2008

- Jumble Sales

The Singapore Seventh-day Adventist Chinese Church with other SDA institutions held a fund-raising Jumble Sale on 3rd August 2008. Staff of our Home and Interact Club students of Raffles Junior College participated by taking charge of two cooked food stalls. Staff of the Home sourced for licensed vendors and RJC students took charge of a Dumpling stall. As a result, \$11,455.90 was raised for the Home Maintenance and Development Fund.

- Thank You Dinner

The Home bid farewell to Pastor Matthew Yuen Fook Kee on 3rd July at a buffet dinner (sponsored by incoming Chairman) and thanked him for his faithfulness in serving the Home for the past twenty-seven years.

- Change of beds and lockers

The Home accepted four donated used metal beds from donors and purchased 20 metal beds. Another twenty-three metal beds will be purchased by year 2009.

10. Review of Financial Statements

Statement of Accounts

Statement of accounts for the financial year ended 31st December 2008 was duly presented for audit (see attached).

Reserve Fund

The Home reported a balance accumulated fund of **\$552,179 as at 31st December 2008 (\$506,251 as at 31st December 2006)**. The Home would like to place on record sincere appreciation to donors, friends and supporters who have made significant contributions to the Home.

11. Future Plans for 2009

1. Purchase of Automated Defibrillator Device (AED)
2. Leasing of more void deck space and major refurbishment for the Home, with assistance from DP Architects and DP Designs on gratis basis
3. Involvement in Nintendo Wii for elderly project with NTU Wee Kim Wee School of Communications and Information
4. Enrichment talk for Caregivers to Elderly

Dated this 6th June 2009

Prepared by:

WAN Kwong Weng
Chairman

Irene TAN
Executive Director